



# UNIVERSITY OF NAIROBI

## **ORIENTATION PROGRAMME OF FIRST YEAR STUDENTS, 2026/2027** **ACADEMIC YEAR - ALL FACULTIES & SATELLITE CAMPUSES**

### **1. PREAMBLE**

The University of Nairobi wishes to take this early opportunity to congratulate and welcome all the students who have been selected for the various degree programmes at the premier university, the University of Nairobi for either undergraduate or postgraduate studies.

In order to give each one of you time to settle down and adjust to the (new) life with ease, the University of Nairobi has dedicated two weeks of orientation into the various aspects that would form part of your lifestyle for the period of stay at the university.

The orientation of new students joining the University is done in order to, *inter alia*:-

- i) Acquaint the students with the University policies and procedures.
- ii) Help the students adjust to the new life at the University
- iii) Introduce the students to Senior Officials of the University
- iv) Familiarize the students with the facilities and amenities available in the University, which include but not limited to:-
  - a) Academic facilities such as; Libraries, Lecture Theatres, Laboratories, Bookstore etc.
  - b) Welfare facilities such as medical, counseling, accommodation, catering and games
  - c) Social activities, clubs and societies

The orientation will be to a large extent Faculty-based. Thus, students will be exposed in detail to the facilities in their respective Faculties and Campuses, and in general to those of the entire University.

### **2. HELP DESK & HELPLINES**

There will be a help desk set up at every Faculty registration point for assistance.  
***Customer Experience Centre contacts: 0204910000, 0204914112***

#### **HELPLINES**

Students who may face difficulties in locating the registration points should get in touch with the respective Faculty Registrars or Dean of Students/Assistant Deans of Students on the contacts shown below:

| OFFICE                                                                         | CONTACT                      | TEL:                                                                              | EMAIL                                                                                                                                          |
|--------------------------------------------------------------------------------|------------------------------|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| Academic Registrar                                                             | Deputy Registrar, Admissions | 020 491 3027<br>020 491 3065<br>020 491 3067                                      | <a href="mailto:admissions@uonbi.ac.ke">admissions@uonbi.ac.ke</a><br><a href="mailto:reg-academic@uonbi.ac.ke">reg-academic@uonbi.ac.ke</a> ; |
| Faculty of Agriculture                                                         | Faculty Registrar            | 020 491 6002/<br>020 491 6003                                                     | <a href="mailto:dean-fagric@uonbi.ac.ke">dean-fagric@uonbi.ac.ke</a>                                                                           |
| Faculty of Arts & Social Sciences                                              | Faculty Registrar            | 020 491 3205/<br>020 491 3235/<br>020 491 3202                                    | <a href="mailto:dean-fass@uonbi.ac.ke">dean-fass@uonbi.ac.ke</a>                                                                               |
| Faculty of The Built Environment and Design                                    | Faculty Registrar            | 020 491 3529/<br>020 491 3528                                                     | <a href="mailto:dean-fbe@uonbi.ac.ke">dean-fbe@uonbi.ac.ke</a>                                                                                 |
| Faculty of Business and Management Sciences                                    | Faculty Registrar            | 020 491 9007/<br>0724 200 311                                                     | <a href="mailto:dean-business@uonbi.ac.ke">dean-business@uonbi.ac.ke</a>                                                                       |
| Faculty of Education                                                           | Faculty Registrar            | 020 491 6502<br>020 491 6524<br>020 491 6702<br>020 491 6533<br>020 491 6702- KSC | <a href="mailto:dean-fed@uonbi.ac.ke">dean-fed@uonbi.ac.ke</a>                                                                                 |
| Faculty of Engineering                                                         | Faculty Registrar            | 020 491 3503<br>02024913506/3549                                                  | <a href="mailto:dean-feng@uonbi.ac.ke">dean-feng@uonbi.ac.ke</a>                                                                               |
| Faculty of Health Sciences                                                     | Faculty Registrar            | 020 491 5005/<br>020 491 5902/<br>020 491 5007/<br>020 491 5009/<br>020 491 5064  | <a href="mailto:dean-fhs@uonbi.ac.ke">dean-fhs@uonbi.ac.ke</a>                                                                                 |
| Faculty of Law                                                                 | Faculty Registrar            | 020 491 9516/<br>020 491 9508                                                     | <a href="mailto:dean-law@uonbi.ac.ke">dean-law@uonbi.ac.ke</a>                                                                                 |
| Faculty of Science and Technology                                              | Faculty Registrar            | 020 491 8464/<br>020 491 4102                                                     | <a href="mailto:dean-fst@uonbi.ac.ke">dean-fst@uonbi.ac.ke</a>                                                                                 |
| Faculty of Veterinary Medicine                                                 | Faculty Registrar            | 020 491 6009                                                                      | <a href="mailto:dean-vet@uonbi.ac.ke">dean-vet@uonbi.ac.ke</a>                                                                                 |
| Dean of Students                                                               | Johnson Kinyua               | 0204918114/<br>020 491 3132                                                       | <a href="mailto:dean-students@uonbi.ac.ke">dean-students@uonbi.ac.ke</a>                                                                       |
| Asst. Dean of Students/ Counselor - <b>Faculty of Agriculture</b>              | Ms. Catherine Gatwiri        | 020 491 6003<br>Next to Halls<br>Department<br>offices, Upper<br>Kabete Campus    | <a href="mailto:gatwiricj@uonbi.ac.ke">gatwiricj@uonbi.ac.ke</a>                                                                               |
| Asst. Dean of Students/ Counselor - <b>Faculty of Arts and Social Sciences</b> | xxxxx                        | 020 491 3235<br>Main Campus<br>Education Building,<br>Ground Floor,<br>Room 9     |                                                                                                                                                |

|                                                                                         |                           |                                                                                |                                                                                    |
|-----------------------------------------------------------------------------------------|---------------------------|--------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| Assistant Dean of Students/Counselor – <b>Faculty of Built Environment &amp; Design</b> | Ms. Lucy Kamau            | 020 491 3544 ADD 6 <sup>th</sup> Floor                                         | <a href="mailto:lucygitangu@uonbi.ac.ke">lucygitangu@uonbi.ac.ke</a>               |
| Ass. Dean of Students/Counselor - <b>Business &amp; Management Sciences</b>             | Dr. Thayu Njiru Wa Njagi  | 020 491 9016 Lower Kabete Campus. Old Administration Block                     | <a href="mailto:ados-fobms@uonbi.ac.ke">ados-fobms@uonbi.ac.ke</a>                 |
| Assistant Dean of Students/Counselor – <b>Faculty of Education</b>                      | Mr. Paul Muia             | 020 491 8362/8363 Kikuyu Campus Administration Block - Room 26, Office No. 526 | <a href="mailto:assdean-extstudies@uonbi.ac.ke">assdean-extstudies@uonbi.ac.ke</a> |
| Assistant Dean of Students/Counselor – <b>Faculty of Engineering</b>                    | Ms. Lucy Kamau            | 020 491 3544 Next to Mechanical Workshop & Lab                                 | <a href="mailto:lucygitangu@uonbi.ac.ke">lucygitangu@uonbi.ac.ke</a>               |
| Assistant Dean of Students/Counselor – <b>Faculty of Health Sciences</b>                | Mr. <b>Samson Mutinda</b> | 020 491 5017 Prefab Building Room 4 next to Library                            | <a href="mailto:muindesam@uonbi.ac.ke">muindesam@uonbi.ac.ke</a>                   |
| Asst. Dean of Students/Counselor - <b>Faculty of Law</b>                                | <b>Ms. Lucy Gikundi</b>   | 020 491 9508 Parklands Campus, Block A, Room A6 next to Clinic                 | <a href="mailto:ljiomba@uonbi.ac.ke">ljiomba@uonbi.ac.ke</a>                       |
| Assistant Dean of Students/Counselor – <b>Faculty of Science &amp; Technology</b>       | Mrs. Hellen Omwenga       | 020 491 8464 Chiromo Campus, Dean's Office                                     | <a href="mailto:homwenga@uonbi.ac.ke">homwenga@uonbi.ac.ke</a>                     |
| Asst. Dean of Students/Counselor - <b>Faculty of Veterinary Medicine</b>                | Ms. Catherine Gatwiri     | <b>020 491 6009</b> - Next to Halls Department offices (Upper Kabete Campus)   | <a href="mailto:gatwiricj@uonbi.ac.ke">gatwiricj@uonbi.ac.ke</a>                   |
| Asst. Dean of Students Kenya Science Campus                                             | Mr. Paul Muia             | 020 491 6718/020 491 3665 Ground floor Opposite Kenya Science Library          | <a href="mailto:assdean-extstudies@uonbi.ac.ke">assdean-extstudies@uonbi.ac.ke</a> |
| Protestant Chaplain                                                                     | Rev. Hosea Mitei          | 020 491 8116 Main Campus Room No.6, Gandhi Wing, Ground Floor,                 | <a href="mailto:kipronomitei@uonbi.ac.ke">kipronomitei@uonbi.ac.ke</a>             |
| Catholic Chaplain                                                                       | Fr. Peter Kaigua          | 020 491 8117 St. Paul's                                                        | <a href="mailto:kaigua@uonbi.ac.ke">kaigua@uonbi.ac.ke</a>                         |

|                                         |                     |                                                                           |                                                                  |
|-----------------------------------------|---------------------|---------------------------------------------------------------------------|------------------------------------------------------------------|
|                                         | Ngugi               | University Chapel                                                         |                                                                  |
| Muslim Chaplain                         | Mr. Mohamed Abdalla | 020 491 8118<br>Main Campus<br>Room No.6,<br>Gandhi Wing,<br>Ground Floor | <a href="mailto:l_maawy@uonbi.ac.ke">l_maawy@uonbi.ac.ke</a>     |
| University of Nairobi – Wellness Centre | Ms. Mary Otieno     | 020 491 3667                                                              | <a href="mailto:counselor@uonbi.ac.ke">counselor@uonbi.ac.ke</a> |

| STATION        | NAMES              | MOBILENO.                                                                     | EMAIL ADDRESS                                                                      |
|----------------|--------------------|-------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| Mombasa Campus | Carolyn Mwachia    | 041 491 9801                                                                  | <a href="mailto:directormsacampus@uonbi.ac.ke">directormsacampus@uonbi.ac.ke</a>   |
| Kisumu Campus  | Margaret Musyambai | 057 491 9301<br>Kisumu<br>Campus<br>Complex, 2 <sup>nd</sup><br>flr East Wing | <a href="mailto:director-ksmcampus@uonbi.ac.ke">director-ksmcampus@uonbi.ac.ke</a> |

### 3. **MEALS**

All Dining Halls will be open throughout. Breakfast for the rest of the semester will be served from 6.00 a.m. to 8.00 a.m. All meals are served on **PAY- AS- YOU –EAT** basis.

### 4. **HALLS OF RESIDENCE**

The Halls Officers/Custodians will be available to meet the students after registration in their respective halls.

### 5. **PHOTOGRAPHY**

Please ensure you scan your passport photograph and upload in the system. Thereafter, log on to the student portal to place your request for student ID as detailed in the Joining Instructions document JI/17. Students are expected to download and print their ID cards after undertaking the biometric registration.

### 6. **TRANSPORT**

Each Faculty is expected to avail a vehicle for ferrying their students during the Vice Chancellor's address on Thursday **27<sup>th</sup> August, 2026** and any other time as need may arise. This shall be coordinated by the Central Office, Main Campus.

### 7. **OFFICE OF THE DEAN OF STUDENTS**

The Office of the Dean of Students is located on the ground floor of **Gandhi Wing (Main Campus)**. Officers in the Dean of Students Office, among them Counselors and the Placement Officer will be available during the Orientation Week and throughout the

Academic Year for consultation and/or assistance that any student may require. Please refer to the Joining Instructions document JI/10 (Undergraduates) for more information. Within Faculties, the officers of the Dean of Students' office may be consulted at the offices and contacts of the officers as provided in 2 above on pages 3 and 4.

## **8. CHAPLAINCY**

The University recognizes the need for services of a spiritual nature, over and above the other services offered. Our Chaplaincy is staffed by religious leaders (Protestant, Catholic and Muslim) and offers general support and guidance while also drawing attention to the spiritual value within the various faiths.

The services of the Chaplaincy are open to the entire University Community. Some of these services and activities include guidance, conducting religious ceremonies, for instance, weddings, baptisms, burials, conducting regular worship services, hosting seminars and workshops, and coordinating religious activities at the University.

*The University Chaplaincy is located in Gandhi Wing Main Campus*

**The contacts are provided in 2 above on page 4.**

## **9. DISABILITY SERVICES**

Students with disability are requested to register with Assistant Dean of Students at their respective Faculties for assistance.

The Office of the Dean of Students may be reached for support on the contacts provided on page 3 of this programme.

## **10. INTERNATIONAL STUDENTS**

The University extends a warm welcome to its non-Kenyan student community and wishes them a pleasant stay and experience during the course of their studies. All students are required to register at their respective Faculties.

International students in need of support on matters of Student Pass/Visa, Accommodation, Fees and related matters may reach the Director of Corporate Affairs on the following contacts.

Telephone: 254 20491 3131/3193

Email: [pr@uonbi.ac.ke](mailto:pr@uonbi.ac.ke), [international@uonbi.ac.ke](mailto:international@uonbi.ac.ke)

## **11. Online Registration to begin on 10<sup>th</sup> August, 2026.**

## **12. PROGRAMME FOR THE ORIENTATION WEEK**

### **WEEK 1:**

### **DAY ONE: MONDAY, AUGUST 24, 2026**

- Reporting and Registration

**TABLE 1: REGISTRATION SCHEDULE****UNDERGRADUATE PROGRAMMES**

| <b>FACULTY</b>                             | <b>DEGREE PROGRAMME</b>                                                                                                                                                                                                                                                                                                                                                                                    | <b>REGISTRATION CENTRE</b>                                                                                                                                            |
|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Faculty of Agriculture                     | 1. BSc. (Agriculture)<br>2. BSc. (Food Science and Technology)<br>3. BSc. (Food Nutrition and Dietetics)<br>4. BSc. (Agribusiness Management)<br>5. BSc. Agricultural Education and Extension)<br>6. BSc. Dryland Sustainability Science with Technology                                                                                                                                                   | 8-4-4 Lecture Hall<br>(Upper Kabete Campus)                                                                                                                           |
| Faculty of Arts and Social Sciences        | 7. Bachelor of Arts (B.A)<br>8. Bachelor of Information Science<br>9. Bachelor of Economics<br>10. Bachelor of Economics and Statistics<br>11. Bachelor of Arts (Gender and Development Studies)<br>12. Bachelor of Arts (Anthropology)<br>13. Bachelor of Arts in International Studies<br>14. Bachelor of Journalism & Mass Communication<br>15. Bachelor of Political Science and Public Administration | Taifa Hall Foyer<br>(Main Campus)<br><br>(8-4-4 Hall – Main Campus)<br> <br>Education II Lecture Theatre – Main Campus<br><br>School of Journalism Hall – Main Campus |
| Faculty of Built Environment and Design    | 16. Bachelor of Arts in Design<br>17. Bachelor in Interior Design<br>18. Bachelor of Architectural Studies/Bachelor of Architecture<br>19. Bachelor of Real Estate<br>20. Bachelor of Arts (Planning)<br>21. Bachelor of Construction Management<br>22. Bachelor of Quantity Surveying                                                                                                                     | } ADD Building, off State House Road                                                                                                                                  |
| Faculty of Business and Management Science | 23. Bachelor of Commerce (B. Com)<br>24. Bachelor of Project Planning and Management                                                                                                                                                                                                                                                                                                                       | } Biashara Hall<br>(Lower Kabete Campus)                                                                                                                              |



|                                    |                                                                   |  |
|------------------------------------|-------------------------------------------------------------------|--|
| Mombasa Campus                     | Bachelor of Commerce<br>Bachelor of Project Planning & Management |  |
| Kisumu Campus                      | Bachelor of Commerce<br>Bachelor of Project Planning & Management |  |
| Koitalel Samoei University College | BED (Arts)<br>BED(ECE)<br>B. Com                                  |  |
| Nyandurua University College       | BSc. Agriculture<br>BSc. Agribusiness Magt<br>BED(Arts)           |  |

## POSTGRADUATE PROGRAMMES

For details/listing of Postgraduate programmes, please visit the respective Faculty websites.

### **DAY TWO: TUESDAY, AUGUST 25, 2026**

6.45 a.m. - 8.30 a.m. - **BREAKFAST**

9.00 a.m. - 5.00 p.m. - Course registration in the Faculty/Department begins

### **DAY THREE: WEDNESDAY, AUGUST 26, 2026**

6.45 a.m. - 8.30 a.m. - **BREAKFAST**

9.00 a.m. - 1.00 p.m. - Address by Deans at respective Faculties  
*(Faculty Registrars to Coordinate)*

2.00pm – 5.00pm Course Registration at their respective Faculties/Departments

### **DAY FOUR: THURSDAY, AUGUST 27, 2026**

6.45 a.m. - 8.30 a.m. - **BREAKFAST**

9.00 a.m. - 1.00 p.m. - Course Registration continues at the respective Faculties/Departments.

**2.30pm - Vice Chancellor's Address (Taifa Hall)**



**DAY FIVE: FRIDAY, AUGUST 28, 2026**

|           |   |           |   |                                                                                                                                      |
|-----------|---|-----------|---|--------------------------------------------------------------------------------------------------------------------------------------|
| 6.45 a.m. | - | 8.30 a.m. | - | <b>BREAKFAST</b>                                                                                                                     |
| 9.00 a.m. | - | 1.00 p.m. |   | Library Orientation                                                                                                                  |
| 2.00 p.m. | - | 5.00 p.m. | - | HIV/AIDS/ADAP/Mental Health<br>Sensitization on current issues in the society<br>such as values and ethics at respective<br>Campuses |

**DAY SIX: SATURDAY, AUGUST 29, 2026**

|           |   |            |   |                                                                                                                                       |
|-----------|---|------------|---|---------------------------------------------------------------------------------------------------------------------------------------|
| 6.45 a.m. | - | 8.30 a.m.  | - | <b>BREAKFAST</b>                                                                                                                      |
| 8.30 a.m. | - | 12.00 noon | - | Sports and Games at various<br>Campuses.                                                                                              |
| 1.00 p.m. | - | 2.00 p.m.  | - | <b>LUNCH</b>                                                                                                                          |
| 2.00p.m.  | - | 5.00 p.m.  | - | Continuation of Sports and<br>Games. ( <i>Director, Sports and<br/>Games to Co-ordinate</i> )                                         |
| 6.30 p.m. | - | 7.30 p.m.  | - | <b>SUPPER</b>                                                                                                                         |
| 7.30p.m.  | - | 11.00 p.m. | - | Entertainment at various campuses.<br><i>To be coordinated by Dean of<br/>Students' Office in liaison with<br/>Faculty Registrars</i> |

**DAY SEVEN: SUNDAY, AUGUST 30, 2026**

|             |   |            |   |                                      |
|-------------|---|------------|---|--------------------------------------|
| 6.45 a.m.   | - | 8.30 a.m.  | - | <b>BREAKFAST</b>                     |
| 9.00 a.m.   | - | 12.00 noon | - | Students may attend prayer services. |
| 12.00 Noon. | - | 2.00 p.m.  | - | <b>LUNCH</b>                         |
| 3.00 p.m.   | - | 5.00 p.m.  | - | Own time management                  |
| 6.00 p.m.   |   |            | - | <b>SUPPER</b>                        |

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## **WEEK 2:**

### **MONDAY, AUGUST 31, 2026 - FRIDAY SEPTEMBER 4, 2026**

#### **TRAINING ON ONLINE LEARNING**

All new students are required to attend the training sessions.  
The schedule for the week is provided below on page 11 and 12.

### **TUESDAY, SEPTEMBER 1, 2026**

2.00 p m        -        Address to **Postgraduate students** by Deputy Vice Chancellor,  
Academic Affairs and  
Deputy Vice Chancellor, Research, Innovation & Enterprise (virtual)

### **WEDNESDAY, SEPTEMBER 2, 2026**

2.00 p.m.        -        Address to **International Students** by Deputy Vice Chancellor  
Academic Affairs in Taifa Hall.

### **FRIDAY, SEPTEMBER 4, 2026**

2.00 p.m.        -        Address to **Students with Disabilities** by Chairman UoN Committee on  
Disability.

## **WEEK 3:**

### **MONDAY, SEPTEMBER 7, 2026**

8.00 a.m.        -        **Lectures commence** in all ten (10) Faculties

**UNIVERSITY OF NAIROBI****ICT CENTRE****TRAINING ON ONLINE LEARNING FOR 1<sup>ST</sup> YEARS 2026/2027 ACADEMIC YEAR****SCHEDULE MONDAY 31<sup>ST</sup> TO FRIDAY 4<sup>TH</sup> SEPTEMBER, 2026**

| <b>DAY</b>                                | <b>TIME</b>     | <b>PLATFORM</b>                                                  | <b>RESPONSIBILITY</b> | <b>SPEAKER/ TRAINEES</b>            |
|-------------------------------------------|-----------------|------------------------------------------------------------------|-----------------------|-------------------------------------|
| Monday 31 <sup>th</sup> August, 2026      | 8.00- 8.30AM    | Opening Remarks                                                  | Academic Registrar    | DVC (AA)                            |
|                                           | 8.30- 9.00AM    | Orientation of ICT Services                                      | DD, USS&M             | Director, ICT                       |
|                                           | 9.00- 1.00 PM   | General ICT Services support AD, Security, Help Desk system, ETC | DD, NIS               | First Year & Post Graduate Students |
|                                           | 2.00 – 4.00 PM  | SMIS - (Student Portal) & email. Telkom Bundles                  | DD, MIS               | First Year & Post Graduate Students |
| Tuesday 1 <sup>th</sup> September, 2026   | 9.00 – 11.00 AM | Google meet & Features                                           | DD, USS&M             | First Year & Post Graduate Students |
|                                           | 11.00-1.00 PM   | UoN Library Services                                             | Director, Library     | First Year & Post Graduate Students |
|                                           | 2.00 – 4.00 PM  | Zoom & Features                                                  | DD, USS&M             | First Year & Post Graduate Students |
| Wednesday 2 <sup>nd</sup> September, 2026 | 9.00 – 11.00AM  | Microsoft Teams (Group 1)                                        | DD, NIS               | First Year & Post Graduate Students |

|                                             |                 |                                                                           |                     |                                     |
|---------------------------------------------|-----------------|---------------------------------------------------------------------------|---------------------|-------------------------------------|
|                                             | 11.30 – 1.00PM  | Microsoft Teams<br>(Group 2)                                              | DD, NIS             | First Year & Post Graduate Students |
|                                             | 2.00 – 4.00PM   | SOMAS                                                                     | DD, USS&M           | First Year & Post Graduate Students |
| Thursday 3 <sup>rd</sup> September,<br>2026 | 9.00 – 11.00AM  | ECLASS<br>/Mitihani system                                                | DD, MIS             | First Year & Post Graduate Students |
|                                             | 11.00 - 1.00 PM | Big Blue button                                                           | DD, NIS             | First Year & Post Graduate Students |
|                                             | 2.00-4.00 Pm    | ECLASS/<br>Mitihani system                                                | DD, MIS             | First Year & Post Graduate Students |
| Friday, 4 <sup>th</sup> September, 2026     | 9.00-11.00 Am   | How to access online learning<br>resources using UoN VPN Based<br>systems | DD, NIS , DD, USS&M | First Year & Post Graduate Students |
|                                             | 2.00 – 4.00 PM  | Post graduate Tracking system                                             | DD, MIS             | First Year & Post Graduate Students |
|                                             | 4.00-4.30 Pm    | Evaluation Feedback Tool & Report                                         | DD, USS&M           | First Year & Post Graduate Students |

Academic Affairs Division  
2026/2027 AY.

***END OF PROGRAMME***